

# Quotation Request //

## US Government Printing Office

Chicago Regional Office  
200 North LaSalle St., Suite 810  
Chicago IL 60601-1055

**JACKET:535-391**

### Quotations are Due By:

(Eastern Time) 11:00 AM on 04/30/2009

Submit Fax Quotes to: (312) 886-2057

**Contractors must provide mandatory taxpayer information before GPO makes payment.**

**Please see special notice on <http://contractorconnect.gpo.gov/>.**

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### **TITLE:** BUSINESS CARDS

**QUANTITY:** 2500 total cards, 500 each of 5 different names ; plus 2 samples of any name for GPO Chicago.

**TRIM SIZE:** 3-1/2 x 2"

### **SCHEDULE:**

Furnished Material will be available for pickup by 04/30/2009

Deliver complete (to arrive at destination) by 05/08/2009

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

### **DESCRIPTION:**

2 Names contain Color logo printing in two color Pantone with close registration & trapping, may be made from process color inks. Logo is Blue and Maroon, the text of the card is black ink.

3 Names contain Gold Foil stamped logo and black text.

Name and addresses on card prints black ink. Close registration is required. Contractor must set type on all cards and shoot or scan logo and position logo. FLAT PRINTING.

5 different names:

**GOLD CARDS:** Contractor must have a stamping die for the VA star with 2 flags Logo Agency does not have one.

1. ANN J. FEDER, LCSW contains 6 lines of type and a logo on the left side
2. CHRISTINE A. FOX, MBA, CPA, CGFM contains 8 lines of type and a logo on the left side.
3. MARA DAVIS MSW, contains 8 lines of type and a logo on the left side.

### **2 COLOR LOGO**

1. CHRISTOPHER A. WARD, contains 10 lines of type and a 2 colored logo on the left side
2. JOSEPH FARSETTA, contains 6 lines of type and a 2 colored logo on the left side

Complete addresses furnished upon award.

Contractor to follow similar sample for position of image on card.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Manuscript copy to be picked up, 2 Color Logo can be emailed contractor may need to reduce to size. Similar sample of a different card for positioning of logo and text. Contractor must have a stamping die for the VA star with 2 flags Logo Agency does not have one.

GPO "VERIFICATION OF DELIVERY" form. Contractor MUST complete this form and fax to GPO

Chicago, Attn: Rudy Fernandez, WITHIN 24 HOURS OF DELIVERY. Failure to follow this procedure may result in delayed payment after invoicing.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
White JCP Code\* L11, No. 1 Coated Cover, Gloss-Finish, Basis Size 20 X 26" Basis Weight 100

Match sample for stock, weight and construction

**COLOR OF INK:** Ink Must Contain a Minimum of 20% Vegetable Oil  
Maroon close match 506C, Blue close match 294C and Black match sample

**PRINT PAGE:** One Side Only

**MARGINS:** Adequate Gripper.

**PROOFS:** email PDF of each card to:

e mail to: Erma.Cilento@va.gov 1 PDF proof to the finished size of the product.

Proofs are due on or before 5/1/09 and will be withheld not more than 1 workdays from receipt by the Agency to call to contractor for pickup. Contractor must not print prior to receipt of 'OK to Print'. Notify Gina Reece @ 312-353-3916 x18 on day proofs are to deliver. Do not print prior to receipt of an OK to print

**PACKING:**

Pack the boxes of 500 cards suitably to arrive at the destinations in undamaged condition. Do not intermix names in boxes.

Box in units of 500. Pack suitable per shipping container.

**DISTRIBUTION:**

Deliver all Cards, via traceable means to: Department of VA, Room 9B-24, Attn: Erma Cilento, 130 West Kingsbridge Road, Bronx, NY 10468, via traceable means in a separate package.

INSIDE DELIVERY REQUIRED!!!

Additional 2 copies any name(2 two color and 2 Gold) to GPO Chicago, Attn: Compliance 200 N. LaSalle, Suite 810, Chicago, IL 60601, Indicate Jacket Number.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level 3
- (b) Finishing (item related) Attributes -- Level 3

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute	Specified Standard
P-7. Type Quality and Uniformity	Approved Proof
P-9. Solid and Screen Tint Color Match	Approved Proof